

Employees that take unemployment pay or personal leaves with no pay for mandatory or voluntary shutdown weeks will miss their weekly 401k payroll deduction payment for that week. Employees can make missed payments by Cashier's check/money order (No personal checks). Please include the loan number and the last 4 digits of your social security number on the Cashier's check/money order for each loan. Loan payments cannot be made online unless you are paying the entire loan payoff. Not making these loans could cause you to default on your loan(s) which has tax ramifications and could affect taking new loans in the future. Nothing will be mailed to you until you are about to default on your loan(s), it will be your responsibility to make these payments.

Loan payments would need to be mailed in to:

Voya

Attn: DTNA Plan Administration

PO Box 55772

Boston, MA 02205-5772

Overnight to:

Voya

Attn: DTNA Plan Administration

30 Braintree Hill Office Park

Braintree, MA 02184