

### **Missed 401K Payments for Shutdown Week**

Any bargaining unit employee that take the shutdown week of December the 16th as a unpaid shutdown week that have 401k loans will miss their weekly payroll deducted payment for this week. Employees can make missed payments by Cashier's check/money order (No personal checks). Please include the loan number and the last 4 digits of your social security number on the Cashier's check/money order for each loan. Loan payments cannot be made online unless you are paying the entire loan payoff. If these payment(s) are not made please contact Voya at 1-855-401-5205 to discuss other options for making payment(s). Not making these loans could cause you to default on your loan(s) which has tax ramifications and could affect taking new loans in the future.

Loan payments would need to be mailed in to:

- A). Voya  
Attn: DTNA Plan Administration  
PO Box 55772  
Boston, MA 02205-5772

Overnight to:

- B). Voya  
Attn: DTNA Plan Administration  
30 Braintree Hill Office Park  
Braintree, MA 02184